CallXpress® Quick Reference Card
for Octel Serenade/VMX Emulation

Main Subscriber Menu

Record a message	6
Listen to next new message	5
Record your standard greeting	4 6
Record your out-of-office greeting	4 7
List all available commands	0
Exit	9
Select mailbox actions...	

Record your message, then...

Pause	*
Stop, address, and send	#

Recording Options

Resume recording	*
Back up five seconds	2
Return to beginning of message	2 2
Erase recording	3
Stop, address, and send	#

Enter another address

Enter another address	*address*
Delete previous address	*
Delete message	* *
Select address from directory	0 0
Addressing options	#

Addressing Options

Request or cancel return receipt	1
Turn privacy on or off	4
Turn future delivery on or off	5
Turn urgent status on or off	6
Send	#
Delete previous address	*
Delete message	* *

Listening to Messages

Call message sender	1 4
Forward message	1 3
Reply to message	1 7
Back up five seconds	2
Return to beginning of message	2 2
Mark message for deletion	3
Advance five seconds	4
Skip to next message	5
Record a new message	6
Save message	7
Hear date and time of message	8
Select mailbox actions...	

Mailbox Actions Menu

Change message queue	1 9
User options (PhoneManager™)	1 6

New messages	1
Saved messages	2
Fax print options	8

Voice messages	1
Fax messages	2
Email messages	3
All messages	9
Cancel queue selection	*

Print to default fax number	1
Print to specific fax number	2
Return to previous menu	*

User Options (PhoneManager™)

Personal options	1
Messaging options	2
Automated attendant options	3
Record your standard greeting	4
Record your busy greeting	5
Record your out-of-office greeting	6

Personal Options

Change message notification	1
Change daily message reminder	2
Record personal greeting	3
Change security code	4
Record your name	5
Record an announcement for a mailbox you sponsor	6
Change language selection	7
Change SMS notification	8

Busy greeting	1
Standard greeting	2
Out-of-office greeting	3

Messaging Options

Record a name for a sponsored mailbox	2
Change a personal distribution list	3
Change message forwarding	4
Change message envelope settings	6

Automated Attendant Options

Change call screening	1
Change call blocking	2
Change extension-specific processing	3
Change diverted call processing	4